

Job Title: Mechanical Engineer

FLSA Status: Exempt

Department: Engineering

Reports to: Director of Engineering

Job Objective:

The Mechanical Engineer is responsible for managing key projects and supporting product design and new product introduction into production. This position requires the ability to work independently and meet critical deadlines.

Responsibilities include:

- Designing new products or modify current products.
- Create prototypes of the products to develop and make design improvements based on prototype testing.
- Research and Development - assessing new product innovations, and building prototypes.
- Create a Bill of Material in CAD or ERP systems.
- Manage and prioritize projects, and plan effectively.
- Manage and write Engineer Change Orders (ECO).
- Responsible for production equipment and associated processed (install, maintenance, improvements, work instructions, etc).

Job Requirements:

- Requires minimum 3 to 5 years engineering experience; Bachelor's Degree required.
- Solid works CAD software experience a must.
- The ability to manage projects (prioritizes and plans effectively).
- Ability to handle multiple tasks and assignments simultaneously. Proactive, a planner and organized, takes the initiative and follows-up.
- Excellent documentation skills.
- Good problem-solving skills and a creative approach for new ideas.
- The ability to work under pressure and to deadlines.
- Excellent communication and presentation skills.
- Good team working skills.